

CECIL TOWNSHIP PARK AND RECREATION BOARD MEETING AGENDA
THURSDAY, APRIL 1, 2021

IN ATTENDANCE: Board Members:

TELECONFERENCE: Barb Russman, Jennifer Andreis Moninger, Wendy Johnson, Dan Ewig, Marianne Chwala, Arden Staaf

VIA PHONE: Stephanie Gee

ABSENT:

Township Representatives: Jacque King

Guests: Frank Egizio

Meeting called to order at:

PUBLIC COMMENT:

AGENDA ITEMS:

I. Meeting minutes from March 4, 2021 meeting submitted for board approval

1. Motion by:

2. Seconded by:

Passed

II. Easter Egg Hunt – March 27th - Review Easter Egg Hunt

- a. 331 Registrants – not sure how many went directly to staging and did not check in
- b. Very good comments on FB
- c. A procedure document has been written up for future Easter Egg hunts listing all tasks. These procedure documents are being written up for each event to assist with all tasks being accomplished and to assist any new future board members aclemate.
- d. A couple of tweaks need made like not having bunny line and registration line intersect, but overall – a format we should keep?
- e. Hunt was about \$800 less than 2019 hunt and it didn't appear anyone missed their being entertainment. Revenue from concession stand and bake sale helped reduce the expense.

III. Concession Stand

- a. Jacque took inventory after Easter Egg Hunt and created a profit margin report based on item cost
- b. Jacque to review procedure for Shop n Save purchases
- c. Jacque to review cash box procedure
- d. Has cheese dispenser come in? Is baseball going to share cost?
Will softball help pay for cheese dispenser and nacho warmer – need to get ordered
- e. Will full concession stand be open for fishing derby? Touch-a-Truck?
- f. What will menu be?

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- g. New price list based on costs

IV. Discuss purchase of T shirts

- a. Get additional quotes?
- b. Who will be entitled to a T shirt at P&R expense
- c. Do we want to offer shirts for order via FB and township website

V. Fishing Derby - - Saturday May 1st

- d. Update from Dan
- e. Announcement video has been posted
- f. Will medals be purchased and how will the expense be covered
- g. Post flyers and detail – April 2nd and start on line registration
- h. Signs for donors per agreement - \$250 and over
 - 1. Get pricing
 - 2. Get approval to purchase
 - 3. Purchase signs
- i. Procedure list has been started for the event

VI. Touch a Truck

- a. May 15th
- b. Jacque sending out letters 3-30
- c. Procedure list has been started for the event

VII. Movie Dates

- a. Movie Night June 12th backup June 19th The Croods A New Age (Wendy has)
- b. Movie Night July 24th backup July 31st Soul (Wendy has)
- c. Movie Night August 21st backup date August 28th Tom & Jerry – (Wendy will get)

VIII. Fall Festival

- a. Review of last year's entertainment – All bands have accepted
- b. Arden is contacting vendors – will give update
- c. Wendy is working on vendors with Arden and Donor\Sponsor list
- d. Update –Stephanie on kids' entertainment and events
 - 1. Review petting zoo agreement and vote on acceptance
 - 2. Review Dragonfly Balloon agreement and vote on acceptance
- e. Marianne & Jen – update on concession stand
- f. Food trucks tentatively committed – Cousins Lobster, Hermes (Gyros), HibachiLou412, Firehouse Subs, Frosty Fairy and Funnel Cake Men

IX. New Business

CECIL TOWNSHIP PARK AND RECREATION BOARD MEETING of April 1, 2021 adjourned at